

31st Annual Conference of the Sea of Faith Network

Registered charity number: 1113177

Leicester University, Tuesday 24 July – Thursday 26 July 2018

BOOKING FORM

For one person or two people at the same address
Closing date for bookings: 15 July 2018



PLEASE READ THE NOTES OVERLEAF & COMPLETE IN BLOCK CAPITALS

Name 1

Name 2

Address

Postcode

Telephone

Email

Please enter your name(s) as you would like them to appear on your badge(s).

Please use one line for each person

Names and contact details of attendees will be listed in the conference handbook. You can choose not to be listed or to have your address, phone number or email address withheld, in which case please tick the relevant boxes below.

Please exclude: Address

Telephone No.

Email address

Name & all contact details

		Fee	Late booking†	Qty	Total
Residential	Full rate	£210.00	£20.00		
	Concessionary rate <i>(see note 3 overleaf)</i>	£130.00	£20.00		
	Full-time students <i>(see note 5 overleaf)</i>	£75.00	£10.00		

Non-Residential	Attending on Tuesday/Wednesday/Thursday <i>(please delete as appropriate)</i>				
	Attending 2 - 3 days	£115.00	£10.00		
	Attending one day only	£65.00	£10.00		

† Fee for bookings made after 15 July

Total fees

Plus (optional) donation to Sea of Faith Network *(see note 4 overleaf)*

Optional non-refundable deposit *(£50 per person - see note 2 overleaf)*

Do you — *(please tick boxes, as applicable)*

- require vegetarian meals?
- have any other special dietary requirements?*
- have any special accommodation requirements?*

Total enclosed

*Cheques payable to Sea of Faith
To pay online, please email for details*

Do you want your badge to show —

- that this will be your first annual conference
- that you are a member of a local group? If so, which one?

Please send this form and your payment, to:

**Sea of Faith Conference
12, Sandringham Avenue
Hoylake
Wirral
CH47 3BZ**

Tel: 0151 632 4385

bookings@sofconference.org.uk

Signed:

Date:

**Please use the back of the form, or a separate sheet, to give details of any special requirements; if you are a non-member, tell us where you heard or read about this conference; if you are applying for a student place, tell us what you are studying and where; to let us know that you would like to run a workshop, or an early morning or evening activity.*

NOTES:

- 1. Deposits** You can also secure your place at the conference by making a non-refundable deposit of £50.00 per person now and paying the balance by 30 June. Please be sure to complete the rest of the form, so that we know what kind of booking you are making. If you make a deposit on a booking and the balance is paid after 30 June, you may have to pay a late booking fee.
- 2. Late bookings** Bookings made after 15 July, should include a late booking fee, as itemised on the form.
- 3. Concessionary Rate** Please don't stay away from conference because you have difficulties meeting the full registration fee. The concessionary rate is available to anyone on a low income. If you qualify, please use this facility.
- 4. Donations** Donations to SOF are applied in the first instance to its educational and development work including the provision of assistance to people on low income with the cost of attending the annual conference.
- 5. Students** If you are applying for a student place, please tell us in the space below what you are studying and where.
- 6. Cancellation Charges** 80% of the fee will be refunded for bookings cancelled by 31 May, 60% of the fee will be refunded for cancellations after that date and before 26 June, 40% between 26 June and 15 July and 20% on cancellations thereafter. This is in line with the university's charge to Sea of Faith.

Special Requirements:

I would like to run, help to run or suggest as a subject, a workshop or discussion on:

I would like to offer to organise or suggest the following as an early morning/evening activity:

Further information, including details of student applications:

Booking Conditions

All conference fees paid to the conference provider, The Sea of Faith Network UK ('organiser') by those attending conference ('attendees') constitute a contract in accordance with the following conditions. These, in part, are conditions of the University ('venue'), which we must pass on as information. This information will not be voluntarily given to any third party, with the exception of information regarding medical conditions, as described below.

Medical Conditions and Allergies

Attendees are requested to advise the organiser of any serious disability, medical condition or allergy that may require attention in arrangements or urgent medical assistance during the conference. The attendee should bring necessary medications for foreseeable eventualities.

Programme

Though the organiser will make every reasonable attempt to ensure the smooth running of the conference, in the event of accident, illness or other unforeseen eventuality, they cannot guarantee that all advertised events, conference lectures, seminars and workshops that are advertised in current and subsequent literature can take place.

Loss or damage

The organisers can accept no responsibility or liability in respect of loss or damage to property brought onto the premises by attendees, including cars, or of keys and passes issued by the organiser. The attendee should therefore hold appropriate insurance cover where applicable.

Electrical Equipment

Attendees are asked to ensure that all electrical equipment brought onto the premises is working in accordance with manufacturer's instructions and is safe.

Liability

No financial or other liability is accepted by the venue or organiser if for reasons beyond its control it is necessary to cancel the conference. All reasonable effort will be made to reimburse attendees, less whatever organizational costs have been incurred.

Security

Attendees shall be required to wear name badges throughout the conference.